MINUTES

OF THE

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: November 20, 2008

TIME: 1:30 P.M.

PLACE: Hampton Inn

Raleigh, North Carolina

SUBMITTED BY: Terry Wright

Director

MEMBERS ABSENT: MEMBERS PRESENT:

Brad Smith Courtney Brown Johnny Phillips Doc Hoggard

Richard Lee

STAFF PRESENT:

Deputy Director Anthony Bonapart Board Secretary Nan Williams Attorney Charles McDarris Training Officer Tim Pressley

Field Services Supervisor Larry Liggins

VISITORS:

Ray Bilinski **Bobby Weathers** Al Paris Paul M. Arey William E. Bunn Matthew Shulnik John Lake Chris Wong

Sid Smith **Gregory Curtis** Rockie Goeller Chris Nobling Tanikya Griffin Janice Atkinson Mary L. Wood Steve Wilson Kathryn Weaver

Brandon Howard

Stephen Sander Keith Pendleton Boden E. Lee Eugene Rzevsley David R. Smith

Mike Pzel

Barbara Ashba

Benjamin Reckendorf Gary Rose R. Peary Steve Clark Mike Odom Richard Kimmer Kyle R. Whitley Richard Barr Dan Patterson

Michael S. Turner Brenda D. Flaherty Saverio J. Sala Zoe Johnson Greg McKee **Ed Pait** John Calhoun Bill Funk Fred Jeffers David Harris George Moorehead Randal Butler Michael Watkins Chris Marney Melba Caple Mark Collings Jason Jones Mike Hugh Kenneth Gately Troy E. Perry Darren M. Skeen Jennifer Baratta

Kwabena Gibb

CALL TO ORDER

1:50 pm. The November 20, 2008 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Smith.

In accordance with the State Ethics Law, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

MR. HOGGARD MADE A MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 19. 2008 BOARD MEETING. THE MINUTES OF THE SEPTEMBER 18. 2008 74D LEGISLATIVE REWRITE COMMITTEE MEETING AND THE MINUTES OF THE OCTOBER 22, 2008 74D LEGISLATIVE REWRITE COMMITTEE MEETING. SECONDED BY MR. SMITH. MOTION CARRIED.

Mr. Hoggard reported the results of the Screening Committee. See attached Screening Committee Report.

MR. SMITH MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

Mr. Smith introduced Mr. Anthony Bonapart as the Deputy Director.

MR. SMITH MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

Mr. McDarris stated that the staff is trying to streamline the registration process to help bring the backlog down.

Mr. Smith stated that are two vacancies on the Board and there are two members who are absent. Mr. Lee is in attendance by phone.

Mr. Smith reported that he and Mr. Hoggard met as the Grievance Committee on November 19, 2008 from 1:15 pm to 5:10 pm. The following individuals were present: Mr. Ken Dalton, Mr. George Wunker, Mr. Frank Hardee, Mr. Ken Gill, Mr. Michael Leuing, Mr. Nyi Thein, Mr. Jeff Preece, and Mr. William Steele.

MR. SMITH MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

MR. SMITH MADE A MOTION THAT IN THE FUTURE COPIES OF THE CONTINUING EDUCATION COURSE APPLICATIONS DO NOT NEED TO BE MAILED TO ALL MEMBERS. COPIES ONLY NEED TO BE MAILED TO MR. SMITH AND MR. TOM PUGH. SECONDED BY MR. HOGGARD. MOTION CARRIED.

SPECIAL REPORTS AND PRESENTATIONS

Mr. Smith presented the Continuing Education Sub-committee report.

- 1. Vista-21iP The committee recommends approval of this course for 6 CEU's.
- 2. 7847i The committee recommends approval of this course for 2 CEU's.
- 3. Understanding Security Systems The committee recommends approval for renewal of this course for 3 CEU's.
- 4. Technical Advances in Long Range Radio (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 5. A Technical Guide: Installation to Central Station (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 6. A Technical Guide: Installation to Central Station (Long Course) The committee recommends approval for renewal of this course for 3 CEU's.
- 7. False Alarm Reduction through Video Verification (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 8. Networking the Alarm Industry (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 9. VoIP and Burglar Alarms (Long Course) The committee recommends approval for renewal of this course for 3 CEU's.
- 10. VoIP and Burglar Alarms (Short Course) The committee recommends approval for renewal of this

- course for 2 CEU's.
- 11. Understanding Alarm Transmission Formats (Long Course) The committee recommends approval for renewal of this course for 3 CEU's.
- 12. Understanding Alarm Transmission Formats (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 13. Selling Security (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 14. Troubleshooting Techniques for Alarm Systems (Short Course) The committee recommends approval for renewal of this course for 2 CEU's.
- 15. Access Control Technology (Short Course) The committee recommends approval of this course for 2 CEU's.
- 16. Access Control Technology (Long Course) The committee recommends approval of this course for 3 CEU's.
- 17. The Basics of CCTV (Short Course) The committee recommends approval of this course for 2 CEU's.
- 18. The Basics of CCTV (Long Course) The committee recommends approval of this course for 3 CEU's.
- 19. Security Principles and Operations The committee recommends approval for renewal of this course for 3 CEU's.
- 20. CCTV System and Control Concepts The committee recommends approval for renewal of this course for 3 CEU's.
- 21. CCTV Systems and Control Design The committee recommends approval for renewal of this course for 3 CEU's.
- 22. Intrusion Detection Systems and Concepts The committee recommends approval for renewal of this course for 3 CEU's.
- 23. Access Control Principles The committee recommends approval for renewal of this course for 3 CEU's.
- 24. On-Q/Legrand CCTV Security Camera Systems Installation The committee recommends approval of this course for 2 CEU's.

MR. HOGGARD MADE A MOTION TO APPROVE THESE COURSES AS PRESENTED. SECONDED BY MR. SMITH. MOTION CARRIED.

BREAK: 2:10 pm

RECONVENED: 2:25 pm

UNFINISHED BUSINESS:

None.

NEW BUSINESS: There were three (3) individuals who came to the 74D Legislative Rewrite Committee Meeting on October 22, 2008. They thought they could receive three hours of continuing education for this meeting, however, it does not.

Mr. Smith stated that the staff submit 74D Legislative Rewrite Committee Meetings as receiving three hours

of continuing education.

Mr. Smith submitted the Board with a copy of a letter from the Office of the State Auditor's. Mr. McDarris thinks the Board has followed the resolution that "urges the General Assembly as well as all professional licensing boards to enact laws and rules consistent with the objectives of offering relief to Guard and Reservists who must maintain professional licenses while on deployment."

Mr. McDarris will look into this matter to make sure the Board is complying.

DIRECTOR'S REPORT

Mr. Bonapart presented the written report and advised that as of October 1, 2008, the combined budget balance was \$315.405.05. The Alarm Recovery Fund balance was \$31,756.10. As of November 18, 2008, 853 licensees and 4486 registrants.

MR. SMITH MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.

ATTORNEY'S REPORT

Mr. McDarris reported the following agreements:

1. Joseph R. Dombrowski - The consent agreement and civil penalty agreement have been executed and paid.

Mr. McDarris stated there is no backlog in the Office of Administrative Hearings.

Mr. McDarris reported on the proposed Employment Security Commission rule. The proposed rule states in lieu of submitting copies of the quarterly reports, the Board may request and the licensee shall provide within 10 days of the request, the businesses' Employment Security Commission account number along with the personal identification number (PIN) so that the Board may access the data electronically.

MR. SMITH MADE A MOTION FOR THE PROPOSED RULE TO BE SENT TO THE OFFICE OF ADMINISTRATIVE HEARINGS RULES REVIEW COMMISSION. SECONDED BY MR. HOGGARD, MOTION CARRIED.

Mr. McDarris gave a review on the 74D Legislative Rewrite Committee meeting on November 19, 2008. MR. SMITH MADE A MOTION TO PROCEED WITH THE 74D PROPOSED CHANGES IN CONJUNCTION WITH THE JANUARY, 2009 BOARD MEETING. SECONDED BY MR. HOGGARD. MOTION CARRIED.

MR. HOGGARD MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY MR. SMITH. MOTION CARRIED.

Mr. Smith reported on the IASIR Conference. Members from the PPS Board and this Board attended along with the Board's attorney. The Board is hoping in the future that an individual will be able to complete a registration application online. Mr. Smith stated that other states are backlogged as well.

GOOD OF THE ORDER

MR. SMITH MADE A MOTION TO ADJOURN. SECONDED BY MR. HOGGARD. MOTION CARRIED.

Meeting Adjourned:	3:15 pm		
		Terry Wright	
		Director	
		Non Williams	
		Nan Williams	
		Reporter	